

West Tisbury Free Public Library Art Policy

The Board of Trustees of the West Tisbury Free Public Library eschew a permanent art collection in favor of providing exhibition opportunities for the Island's vibrant community of artists.

Exhibition Policy

Exhibition space in the Program/Community Room and portions of the upper and lower levels of library are available for interested members of the Public wishing to hang exhibitions. Preference will be given to artwork that is of community or library interest. Exhibitions run for one month and will be selected by the Art Committee.

Exhibition Guidelines

Those wishing to exhibit should submit a completed Exhibition Application. Applications will be reviewed and exhibits scheduled by the Art Committee. At the discretion of Library Programs, exhibiting artists may conduct workshops or other programs related to their art (see note A)

Presentation:

1. Two-dimensional work must be ready to hang. It must be framed with D Rings on either side of back side of the frames and ready to be hung using the library's hanging system.
2. Damaged, cracked, wet or otherwise ill-prepared works, including unstable frames or weight too great for the library's wire hanging system (maximum weight is 40 lbs.) will not be accepted.
3. The artist/exhibitor must take responsibility for any damage to the library when installing or dismantling an exhibit. No nails, screws, or hooks may be driven into the walls of the library.
4. All work must be labeled with the artist's name, title, medium, and phone number. Label copy must be received one week prior to the exhibition installation. The following elements are required: Artist, Title, Date, Medium. A price may be added if desired.
5. The work must arrive on the day designated in the agreement. The library does not have storage space to accept work prior to the hanging date or after the last day of the exhibition. Shows will normally end on a Saturday and must be dismantled and removed before 4 pm on the last day of the exhibit.
6. Exhibits will run for one month. All work must remain for the entire exhibition.
7. Content of exhibits should take into account that the Library is a public space frequented by users of all ages and sensibilities.

Reception:

When possible and appropriate, opening receptions will be held to allow the community to meet the artists. Arrangements must be made in advance with the Art Committee for an opening. The library will provide modest fare, which artists are free to augment. The artist is responsible for cleanup after the reception. The library will not provide alcoholic beverages. Attention should be paid to the risks of staining.

Insurance:

The library assumes no liability for damage to art work. The library will work with artists to facilitate the proper insurance coverage for their work. This may include a rider to the library's existing insurance. The exhibiting artist is responsible for covering the costs of the rider.

The artist must sign the hold-harmless form, available from the Art Committee, before hanging their work (see note B)

Sales:

Artists may include prices on the exhibition labels. Artists will donate 20% of the sale price to the West Tisbury Foundation. Whether or not prices are listed, sales transactions will be exclusively between the artists and the buyers and not involve the library staff. Contact information will be prominently displayed in the exhibition to facilitate these transactions.

Note A:

Art Exhibition Agreement

Name:

Address:

Email:

Telephone:

Website:

Medium:

I accept the terms of the library's exhibition guidelines []. Please check.

I do/do (please circle) not wish insurance coverage. I understand that coverage will come as a rider on the Town's policy and I am responsible for the full cost of the coverage. []. Please check.

Number of works to be exhibited:

Title:	Size:	Image:
Title:	Size:	Image:
Title:	Size:	Image:
Title:	Size:	Image:

Title:	Size:	Image:
Title:	Size:	Image:
Title:	Size:	Image:
Title:	Size:	Image:
Title:	Size:	Image:
Title:	Size:	Image:
Title:	Size:	Image:

Note B:

Exhibits Rules & Artist’s Waiver

I _____ agree to the following:

I acknowledge that my property, including, without limitation, any art or other items on display (collectively to be known as the “Property”) may be damaged, lost or stolen during the exhibition or during the unpacking, packing or transportation. I acknowledge and understand the risk involved by allowing such property by displayed by “The Library” (the West Tisbury Public Library located at 1042 State Road, West Tisbury MA 02575). I understand The Library does not insure Property and, if I so choose, I must acquire my own insurance. If I so choose such insurance, I agree to submit a copy to The Library.

I understand that I am responsible for the hanging or display of any Property and must get prior approval for any signage from The Library. The term of the Exhibition begins when the Artworks are delivered to The Library and shall run through the agreed upon Exhibition end date, plus a period of no longer then seven business days for the Artworks to be reclaimed by the Lender. The “exhibit end date” means that date so specified on the first page of this document. The Library has the absolute right, in its sole discretion, to remove or relocate any Property. The Library acknowledges, however, that it must inform the Property Owner(s) of any such change within 48 hours. I agree that I will have a period of no longer than seven business days to remove any and all Property from The Library if either The Library or the Lender chooses to terminate the exhibition before the specified exhibition end date.

By signing this waiver, I hereby agree to indemnify and hold The Library, its Board of Trustees, employees or designated representatives, harmless from any kind of intellectual property infringement, including but not limited to patent, copyright or trademark infringement.

By signing this waiver, I also agree to waive any personal or property damage claim, now or in the future, that I may suffer as a result if the Exhibition, and I agree to indemnify and hold The Library, the Board of Trustees, employees and designated representatives, harmless from any personal injury or property damage claim, now or in the future, that I may suffer or cause at the Exhibition.

I hereby represent and warrant that I have read this Artist Waiver in its entirety and fully understand its contents. I have signed the waiver voluntarily and of my own free will. By signing this waiver, I release

and hold harmless The Library, its Board of Trustees, employees or representatives from and against any and all claims of injury or damages relating to the above provisions.

Signature_____ . Date_____

Director's signature_____ Date_____

Adopted 5/2/2017

Approved

2.13.18