

Privacy Policy

All library records relating to a patron's use of the library and its resources are confidential. A library patron must not feel constrained in his or her use of library resources because of the fear that such patron's personal privacy may be compromised.

Massachusetts General Laws, Chapter 78, Section 7 states: "That part of the records of a public library which reveals the identity and intellectual pursuits of a person using such library shall not be a public record..."

Confidentiality extends to information sought or received, and materials consulted or borrowed, and includes database search records, reference interviews, circulation records, interlibrary loan transactions, registration records, and all other personally identifiable uses of library materials, facilities, or services.

These records will not be disclosed to others except upon the request or consent of the library user or in response to a valid court order or subpoena, or as otherwise required by law. Such disclosure may be made only by the Library Director in consultation with legal counsel. Nothing in this policy shall prevent library staff from using library records in the administration of their regular duties. When no longer needed for administrative purposes, records will be expunged.

Adopted by vote of the Library Board of Trustees, _____ 8/14/2008