

West Tisbury Free Public Library Art Policy

Due to limited display and storage space, The Board of Trustees of the West Tisbury Free Public Library are not actively soliciting the acquisition of a permanent art collection. The Library's main focus will always be on its primary mission as a library and not a museum. However, this policy sets forth the Library's guidelines for occasional donated works of art for the sole use and benefit of the West Tisbury Free Public Library.

I. Art Acceptance Procedures

The Art Committee will have sole discretion over the acceptance of any gifts and bequests of art designated specifically for the West Tisbury Free Public Library's collection.

A. Methods of Acquisition

Works of art may be donated by gift or bequest. In either case, clear title must pass to the Town of West Tisbury by a deed of gift restricting its use and total benefit to the West Tisbury Free Public Library.

B. Selection Process & Criteria

The decision to accept a work will be within the sole discretion of the Art Committee and will require votes in favor by a majority of the Committee. Selection criteria will be at the discretion of the Art Committee.

C. Additional Acquisition Guidelines

1. No conditions or restrictions of any kind will be accepted as a stipulation for acquiring a piece of donated art, other than the required restriction limiting use, management and benefit to the West Tisbury Free Public Library.
2. It cannot be guaranteed that donated artwork will be put on permanent or even periodic display. Display of the artwork will be at the sole discretion of the Art Committee.
3. The donor(s) will provide the Library with a Deed of Gift in the form attached hereto as Appendix A, signed by the donor(s).

D. De-Accession

1. The Library reserves the right to de-accession artwork. Any such decision will be within the sole discretion of the Art Committee and will require votes in favor by a majority of the Committee.
2. No donated artwork shall be de-accessioned for any reason for two years after the date of its acquisition (in accordance with IRS requirements).

3. In accordance with the Deed of Gift, any revenue from the sale or barter of de-accessioned artwork will be used solely for the support and benefit of the West Tisbury Free Public Library.

II. Art Committee

The Art Committee will be a standing Library Committee, appointed by the Library Board of Trustees annually, and charged with implementing the West Tisbury Free Public Library Art Policy. The Committee will be comprised of the following:

The Library Director
1 Library Staff Member
1 Library Trustee
1 Foundation Member
1 Friends Member
2 Community Members

A majority of four members of the seven-member committee constitutes a quorum. If a quorum is present at a meeting then the committee can vote and take action. All meetings of the Art Committee will be subject to the Massachusetts open meeting laws.

III. General Guidelines

1. The Library does not issue appraisals of any kind for works of art.
2. The Art Committee reserves the right to determine the location of accepted artwork and when/if the item is to be displayed.
3. A small sign consistent with other Library signage may be affixed near a work of art, describing artist, donor(s) and other pertinent information.

Approval History:

Adopted by the West Tisbury Library Board of Trustees on December 10 , 2014

APPENDIX A

DEED of GIFT

On this ___ day of _____, 20___, I (we) hereby irrevocably give, donate and convey to the Town of West Tisbury absolute and unconditional ownership of the property described below:

Detailed description of object:

I (We), _____, own the property absolutely and without encumbrance and I (we) have the right to convey it. The Town of West Tisbury is relying on these representations in accepting this donation. The donor received no goods or services in consideration of this gift.

I (we) assign to the Town of West Tisbury full powers of management, access, display, and disposition at its sole discretion. I (We) also give to the Town of West Tisbury any copyright and associated rights to the property that I (we) may have.

This gift to the Town of West Tisbury is subject to the following restrictions:

1. This gift is to be for the sole benefit of The West Tisbury Free Public Library, which shall have the full powers of management, access, display, conservation and disposition transferred hereby and all rights with respect to any copyright and associated rights.
2. This gift may be sold, traded, given away, loaned or otherwise transferred in the sole discretion of the Art Committee of The West Tisbury Free Public Library, and any consideration received in connection therewith shall be held by the Town of West Tisbury for the sole use and benefit of the West Tisbury Free Public Library in such manner is recommended by the then current director and approved by the Library’s Board of Trustees.

IN WITNESS WHEREOF, the parties hereto have executed this Deed of Gift,

By (SIGNATURE): _____
Donor(s) Name: _____
Address: _____
City _____ State _____ ZIP _____

This gift is accepted by the Town of West Tisbury on behalf of the West Tisbury Free Public Library, West Tisbury, Massachusetts.

By (SIGNATURE): Name: _____
By (SIGNATURE): Name: _____
By (SIGNATURE): Name: _____